### **Nationalmuseet**

# CONTRACT FOR THE PURCHASE OF A **SCANNING ELECTRON MICROSCOPE** AT THE NATIONAL MUSEUM OF **DENMARK**



#### 1. Parties to the Contract

This Contract was made between the following parties:

The National Museum of Denmark Ny Vestergade 10 1471 København K Denmark CVR-nr.: 22 13 91 18 (the "Customer")

and

[Angiv navn på leverandør] [Angiv adresse] [Angiv postnummer og by] [Angiv CVR-nr.]

(the "Supplier")

# **2.** Contractual framework

The contractual framework consists of the following documents:

- The Contract (this document)
- Annex 1 Customer's specifications of requirements
- Annex 2 Supplier's tender (including price list, if any)

In the event of any discrepancy between the Contract and the annexes, the Contract will prevail. In the event of any discrepancy between the annexes, an annex with a lower number will prevail over an annex with a higher number.

Any adjustments, additions or changes to the deliverables agreed between the parties after the conclusion of the Contract will, however, prevail over the other documents forming part of the contractual framework.

The standard terms and conditions of the Supplier do not form part of the contractual framework.

## **3.** Scope of the Contract

#### 3.1 Scope

The Contract covers delivery of a scanning electron microscope and accompanying components to the Customer. The products are described in more detail in Annexes 1 and 2.

#### **3.2** Changes to the scope of the Contract

To the extent it does not contravene applicable procurement rules, the Customer may demand changes to the scope of the Contract.



Any demands for changes by the Customer must be made in writing. If requested by the Customer, the Supplier must subsequently prepare a draft amending annex, in which any demands for modifications of the Contract with respect to price, time or security, as a result of the change, are described.

Amendments to the Contract will not become effective until such time as the parties have signed a written addendum to the Contract. The Supplier is not entitled to additional payment, unless a written addendum to the Contract to that effect has been entered into.

### **4.** Term of the Contract

The Contract commences when signed by both parties and remains in effect until complete delivery has been made.

### **5.** Terms of delivery

#### 5.1 Delivery date

The delivery schedule will be agreed upon by the Customer and Supplier before the Contract is signed, and should commence as soon as possible after signing.

#### **5.2** Place of delivery

The products must be delivered to the address specified in the order.

#### 5.3 Returns

In the event of the Supplier's faulty delivery or damage in transit, including if the packaging has been broken, the Supplier must replace the product or credit the full amount at the Customer's request. The Supplier must pay any costs associated therewith. Reference is also made to the provisions on breach set out in the Contract.

### 6. Quality

The products covered by the Contract must comply with any directives, statutes, executive orders, other regulatory requirements and industry standards applicable at the time of signing of the Contract and throughout the term of the Contract, to the effect that the products may lawfully be marketed, sold and used in Denmark.

The products must conform to the specifications of requirements and be in accordance with the Supplier's tender throughout the term of the Contract.

At the request of the Customer, the Supplier must provide more detailed information on and documentation of the products covered by the Contract and submit product data sheets, if available. To the extent product data sheets are changed, the Supplier must immediately, and at its own instance, forward such sheets to the Customer.



### **7.** Prices and price adjustments

#### 7.1 Price

The prices of the products covered by the Contract are stated in Annex 2.

Prices are exclusive of VAT, including any form of fees, taxes and duties, insurance expenses, service, support and packaging, etc., unless otherwise provided in the price list and/or the specifications of requirements.

#### **7.2** Price adjustments

Prices remain fixed for the term hereof, including any periods of extension. Adjustments may, however, be made in accordance with clause 7.3.

#### **7.3** Taxes and duties

The parties may at any time demand that prices be adjusted to reflect the net financial consequences of changes to taxes and duties which become known after the date when the Contract was concluded and which are imposed or removed from products covered by the Contract.

#### **7.4** Bonus payable to the Customer and the Customer's employees

Revenue from this Contract must not form the basis of any payment of bonus, discounts or other form of compensation to the Customer or the Customer's employees.

## 8. Invoicing

The Supplier may request payment when delivery has been made, and the deliverable is free from defects.

Invoicing must be effected according to the rules on electronic invoicing of public authorities applicable from time to time.

Invoices must be sent electronically to the person who placed the order (under EAN number 5798000792883).

The invoice must state:

- Date of issuance (invoice date);
- Invoice number (number to identify the invoice);
- Company registration number of the Supplier (CVR number/SE number);
- Supplier's name and address and the Customer's name and address;
- Name of the person placing the order;
- Contract or order number (if available);
- An informative description of the products supplied each product must be described on a separate line on the invoice;
- Quantity and unit of the products supplied;
- Price per unit excluding VAT;
- VAT rate and VAT amount;
- Delivery address;
- Final payment date.



The Customer may reject invoices which are not received electronically or which lack any of the above information, or if invoicing is generally not in compliance with the Danish Act on Public Payments etc.

### **9.** Payment terms

The Customer and Supplier will agree on a payment schedule, wherein up to 80% of the final price will be paid upon completion of delivery and installation. The final installment will be paid no sooner than two months after installation has been completed to allow the Customer time to test all components.

If the final payment date is not a banking day, the payment date is deferred to the next banking day.

In the event of late payment, the Supplier is entitled to charge interest under the provisions of the Danish Interest Act.

### 10. Collaboration

The parties will jointly ensure that delivery, installation, instruction, and upkeep during the warranty period are implemented to the satisfaction of both parties.

Each of the parties will appoint employees to be in charge of the day-to-day contact in relation to the Contract.

The Supplier's employees in charge of the day-to-day contact must answer questions posed by the Customer's employees in charge of the day-to-day contact on topics such as the progress of delivery, installation, instrument performance, and service or spare parts covered under warranty in a timely fashion, normally within 7 days.

The parties are under an obligation to notify one another in the event of dissatisfaction with the other party's performance, work or quality in relation to the supply/supplies.

At the initiative of either party, a joint evaluation of the collaboration between the Supplier and the Customer must be performed.

### 11. Subcontractors

The Supplier must not without prior written consent of the Customer assign the performance of the Contract or any part thereof to subcontractors, replace a subcontractor or change the distribution of roles between the Supplier and the subcontractor.

If subcontractors are used, the Supplier guarantees and is liable for the subcontractors' supplies in the same way as for its own supplies and services.

Subcontractors are not entitled to raise any form of claim against the Customer under this Contract, including claims for payment or damages.



## **12.** Quality assurance

At the request of the Customer, the Supplier must provide information on complaints and recalls, if any, as well as the nature thereof, derived patterns and trends and the Supplier's remedial and preventive measures.

Such information is not limited to supplies to the Customer; any complaints from other customers may be anonymized.

## 13. Confidentiality

The Customer is subject to the rules of administrative law, including section 27 of the Danish Public Administration Act on confidentiality. In connection with supplies to a public authority, the Supplier must observe a similar duty of confidentiality, see section 152a of the Danish Criminal Code. The Supplier must inform employees engaged in supplies under the Contract thereof.

Furthermore, the Customer is subject to the rules on open administration, including rules on access to documents. Depending on the circumstances, the Customer is entitled and obliged to grant access to documents to the extent prescribed by law.

### 14. Disclosure

The Supplier will be entitled to state the name of the Customer on a list of references once delivery has been made. Except for the foregoing, any marketing by the Supplier of the supply is subject to the Customer's consent.

## **15.** Warranty and Maintenance Service

The Supplier guarantees that the supplies, including any support and service, in each and every respect will meet all requirements under the Contract.

The Customer has 60 days after delivery or installation, whichever is later, to inform the Supplier of the non-conformity of any supply.

The warranty and maintenance period for the microscope and accompanying components is one year after initial installation. The Supplier agrees to come to the Customer's location to provide maintenance and service within this period. The Customer will be compensated for downtime of over 10 business days, if the Supplier's service engineers cannot come to Denmark.

If the Supplier has undertaken warranty commitments after the period for giving notice of non-conformity, such warranty commitments will apply until the date of expiry specified by the Supplier.

If, after the date of delivery, the Supplier has remedied any defects in equipment or supplied any spare parts, a separate warranty period applies to such supplies corresponding to the period for giving notice of non-conformity calculated from the date of remedial action or delivery.



### 16. Termination

#### **16.1** Termination of the Contract

Subject to 3 months' notice, the Customer may terminate the Contract against payment for or return to the Supplier of the products delivered up until the effective date of termination.

The Supplier will not be entitled to any other form of compensation or damages, including damages for business interruption, loss of profit or other indirect loss, other remuneration or the like.

#### 16.2 Termination pursuant to an order or a judgment

If a court of law or the Complaints Board for Public Procurement:

- cancels the Customer's decision to award this Contract to the Supplier;
- declares this Contract null and void;
- considers an amendment to this Contract to constitute a change of fundamental elements which
  would have necessitated a new contract notice; or
- otherwise orders the Customer to terminate this Contact in whole or in part,

this Contract may be terminated by the Customer in whole or in part at 30 days' notice to the first day of any month. Regardless of the date of termination, the Supplier is not entitled to claim damages as a consequence of termination.

### 17. Separate agreement

The parties agree that clause 16.2 of the Contract constitutes a separate agreement between the parties and will remain in force regardless of whether the Contract is declared null and void.

## **18.** Continued validity

Any provisions of the Contract which in the nature of things will continue after the Contract has terminated, regardless of the reason for termination, including, but not limited to, provisions of warranty, extended service, product liability and confidentiality, will remain in force after the termination of the Contract.

# 19. Breach

In the event of actual or anticipated breach, either party is required to notify the other party in writing of the breach, the reason for breach and the date when the breach is expected to be remedied.

If a party has to a significant degree or repeatedly breached its obligations under the Contract or an order, but is not as such in material breach hereof, the other party may terminate the Contract or the order in writing without notice.

The following matters will always be deemed to be material breach entitling the Customer to terminate the Contract with immediate effect by written notice to the Supplier:

Matters falling within the scope of section 185(2)(ii) of the Danish Public Procurement Act;



- The Supplier initiates reconstruction negotiations or the financial situation of the Supplier is generally significantly impaired, thereby jeopardizing the proper performance of the Contract;
- The Supplier enters into bankruptcy, provided the estate does not, based on a written enquiry from the Customer, declare that the estate will affirm the Contract;
- The Supplier discontinues the business activities to which the Contract relates, or other circumstances occur, thereby jeopardizing the performance of the Contract;
- Non-compliance with provisions on quality, see clause 6;
- Non-compliance with the duty of confidentiality, see clause 13;
- Non-compliance with the provision on collaboration, see clause 10;

The above items are not exhaustive.

Furthermore, the general rules of Danish law on breach apply, including the general rules on delayed delivery and non-delivery. If, as a result of delay, the Customer cancels an order in whole or in part, the Customer is entitled to make substitute purchases for the Supplier's account. Any additional costs in relation to substitute purchases may be offset against any claim from the Supplier.

The Supplier's products will always be deemed to be defective if the product does not comply with this Contract and its annexes, or if the product is not what the Customer could reasonably expect.

At the Customer's request, the Supplier must as soon as possible remedy any defects of which notice has been given. If remedial action is not possible, or if the Supplier has made repeated unsuccessful attempts to remedy a defect, the Customer may instead claim a proportionate reduction of the payment to the Supplier. The proportionate reduction will be fixed taking into consideration the scope and the nature of the defect but will not exceed the payment for the supply.

# **20.** Force majeure

Neither party will be deemed to be liable to the other party under this Contract if the liability arises out of matters beyond the party's control and which the party ought not have considered when signing this Contract or avoided or overcome after the signing of this Contract.

The party wishing to claim force majeure must submit written notification thereof without undue delay; however, no later than five working days after the force majeure event occurred.

If a force majeure situation persists for more than 40 working days, or if the force majeure situation is of a nature or duration rendering the final performance of the Contract impossible, the other party may terminate this Contract without notice. Neither party may raise any claim against the other party in that respect.

## **21.** Liability in damages and insurance

The parties are liable for damages in accordance with the general rules of Danish law.

However, the parties are not entitled to claim damages for business interruption, loss of profit or other indirect loss.

The Supplier must indemnify the Customer for any third-party claim, including legal costs, which may be raised against the Customer on the grounds of errors or defects in the supply, product damage or the Supplier's non-contractual wrongful acts.

Throughout the term of the Contract, the Supplier must maintain professional and product liability insurance.



The scope of cover of the Supplier's insurances must be commensurate with the scope of the Contract and industry standards.

Furthermore, the Supplier must have taken out any other compulsory insurance, including industrial injuries insurance covering the employees.

The Customer may at any time request documentation of the insurances being maintained.

## **22.** Assignment

The Supplier is not entitled to assign its rights or obligations under this Contract in whole or in part to any third party, unless the Customer has consented thereto in writing.

# **23.** Governing law and venue

This Contract is governed by Danish law.

In the event of a dispute between the parties in connection with this Contract, the parties must in a positive, cooperative and responsible spirit endeavor to initiate negotiations for the purpose of settling the dispute. If necessary, the negotiations will be escalated to the highest level in the parties' organizations.

If the parties are unable to reach a solution through negotiation within 30 days of the initial contact, either party may institute legal proceedings before the courts of law.

The venue is the Customer's home court.

# **24.** Signatures

For the Customer:	For the Supplier:
Date	Date
Signature	Signature
Title and name of signatory	Title and name of signatory

