

ADVERTISEMENT OF PURCHASE OF SCANNING ELECTRON MICROSCOPE FOR THE NATIONAL MUSEUM OF DENMARK

1. PURPOSE

The National Museum of Denmark (hereinafter referred to as the "contracting authority") seeks to purchase a scanning electron microscope. The required instrument specifications may be found in Annex 1 to this advertisement.

The contracting authority hereby invites interested eligible companies to submit offers for this purchase. The full documentation for the purchase may be found in the contracting authority's advertisement at www.udbud.dk.

2. PERSONAL DATA

The contracting authority processes personal information in connection with receiving offers, typically contact information for one or more employees of the bidder. The General Data Protection Regulation grants rights to the registered, and the contracting authority's processing of personal data are described in the privacy notice at <https://en.natmus.dk/shortcuts/privacy-policy/>.

3. PROCEDURE FOR THE ADVERTISEMENT

The contracting authority advertises the task in accordance with Title IV of the Danish Public Procurement Act, as the contracting authority has determined that this contract has a clear cross-border interest.

The process for submitting offers is organized as shown below.

3.1 Advertising material

The material that forms the basis for the submission of offers consists of the following:

- a. Advertising conditions (this document)
- b. Annex 1 - The contracting authority's description of the required instrument specifications
- c. Annex 2 - The contracting authority's draft contract with standard terms and conditions

3.2 Submission of offers

The bidder must prepare a written offer. The bidder may submit more than one offer, if there is more than one instrument that fits the contracting authority's needs.

Offers must be received no later than **Tuesday, June 28, 2022**. Offers received after this date will not be considered.

Offers must be submitted in writing to michelle.taube@natmus.dk with CC to post@natmus.dk.

The offer and all related material shall be in English or Danish.

The bidder must abide its offer for 3 months after the deadline for submission of offers.

The bidder's costs associated with submitting the offer are irrelevant to the contracting authority, also if the contracting authority decides to cancel the advertisement without awarding a contract.

The contracting authority is not obliged to return the offers to the bidders.

3.3 Negotiation

The contracting authority reserves the right to negotiate on the basis of the offers received.

3.4 Contract award

The purchase has a maximum price of DKK 1,000,000, exclusive of VAT. The bidder must describe the components included in the purchase and provide a fixed price. It will be weighted positively in the determination of this award that the tender meets the contracting authority's needs, as detailed in the required instrument specifications list, Annex 1. Price will not be the only award criterion.

4. EVALUATION OF OFFERS

After the deadline for submission of offers, the contracting authority will evaluate the received offers on the basis of the abovementioned award criteria and decide to which bidder to award the contract.

All the bidders will be notified simultaneously of the decision regarding the contract award. The contracting authority intends to conclude the contract as soon as possible following the award decision.

4.1 Contract conclusion

The contract will be concluded on the basis of the draft contract in Annex 2.

The contract sets out the obligations and rights that will apply between the parties in connection with the purchase covered by this advertisement. It should be noted that the substantial terms of the draft contract cannot be changed.

The bidder's standard terms and conditions will not form part of the contract basis.



5. QUESTIONS

Any questions about the material or process may be addressed in writing to Michelle Taube, michelle.taube@natmus.dk, no later than Tuesday, June 21, 2022. Questions received after this date will not be answered.

Questions will be answered in writing and as soon as possible after they are received.

Both questions and answers will be uploaded in anonymized form to www.udbud.dk.

6. CONTACT INFORMATION

The contracting authority is:

The National Museum of Denmark
Ny Vestergade 10
1471 København K

Contact person: Michelle Taube, michelle.taube@natmus.dk, with CC to post@natmus.dk

7. TIMETABLE

The advertisement is expected to be completed according to the timetable below. It should be noted that the contracting authority reserves the right to make changes. Bidders will be notified of such changes.

Tuesday, June 7, 2022	Advertisement on www.udbud.dk
Tuesday, June 21, 2022	Deadline for asking questions
Tuesday, June 28, 2022	Deadline for submission of offers
Thursday, July 28, 2022	Expected provision of notifications regarding the award decision to bidders

