

Tender below the threshold for Highly visible yellow caps

1. Introduction

The Danish National Police hereby invites suppliers to participate in a tender below the threshold for Highly visible yellow caps.

Any suppliers wishing to participate shall submit their **letter of interest** to the Danish National Police cf. section 3.

2. Subject matter of the contract – High-Visibility (HV) Cap

Danish National Police needs a highly visible yellow cap. The cap is pocket worn in jacket, trousers or other places, and should be able to put on/use very quickly. The cap shall be in wrinkle-free material and with reflective tags.

The cap is subject to the following requirements:

1. Fabric and sewing thread in high-visibility yellow.
2. Thin, light, slight shiny and ventilating fabric in polyester, or similar.
3. Fabric has to wrinkle as little as possible. (folded and pocket worn)
4. Soft peak measuring 55 - 65mm in front.
 - a. 8-10 sewing lines across for stability (no plastic/cardboard).
5. 3 x logo's. W:106 mm x H:27 mm (+/- 2 mm).
 - a. Logo is placed in the middle/center of the side.
 - b. Background color black and 6 reflective capital letters in light grey.
 - c. 1 logo in front, 2 on both sides. (best coverage for most viewing angles)
 - d. 3 Reflective logo's is placed straight and at center of height seize (+/- 5mm)
 - e. The 3 reflective logo's is not to fall of, loosened or crack if folded, rubbed or scratched shortly by hand/nails etc
6. Washable at 40 degrees Celsius.
7. One size – easy adjustable in back for different sizes and possibility for hold/lock of size.
 - a. Size has to cover 54-65 cm. (most common is 58/59 cm.)
8. Height of the side is 85mm (+/- 7mm)
9. Small notice inside cap with washing instruction, fabric description and one sized.
10. Fabric and sewing thread has to withstand short moderate stretching by hand.
11. Sewing lines are straight in general. Evenly spaced between stability sewing's at peak (+/- 2mm)

Delivery will be in Denmark. Delivery terms, time and place will be further specified in the invitation to submit an offer.

3. Requirements for the Letter of Interest

Any suppliers wishing to participate shall submit their letter of interest no later than Friday 9/3-2018.

The letter of interest should include a short description (pictures/other descriptions) of the supplier's qualifications, example(s) of previous similar deliveries, and the supplier's contact information.

The letter of interest may be in the form of an e-mail and must be sent to:

Name: Frederikke Rosendahl Larsen

E-mail: frl001@politi.dk

4. Procedure

Phase 1 – Express interest to participate in tender

Any suppliers wishing to participate in the tender shall submit a letter of interest before 09/03-2018.

Phase 2 – Evaluation of the letters of interest

Up to 4 of the most relevant suppliers, as assessed from the information required under section 3, will be invited to submit an offer.

Phase 3 – Distribution of tender materials and submission of offers

The chosen suppliers will receive the invitation to submit an offer along with other relevant information regarding the tender materials and a submission deadline.

Phase 4 – Evaluation of the offers and award of contract.

The received offers will be evaluated as stated in section 5. The contract will be awarded to the supplier with the best offer.

5. Evaluation of the offers in phase 4

Evaluation of the offers will be based on the lowest price. The offer must be fit for the intended application as stated in the description in section 2.

6. Questions

Any questions may be directed to frl001@politi.dk