



## Appendix A

The tender evaluation

**Office/department**

Centre for Telecoms

**Date**

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/thm /djg

### 1. THE AWARD CRITERION

The award criterion is the best price-quality ratio.

In this connection, the contracting authority will apply the following sub-criteria:

#### 1) Price 10 %

The price is evaluated on the basis of the tenderer's total remuneration in relation to the price frame specified by the contracting authority. The prices are individually evaluated and on the basis of a linear scoring model as described under section 2.

The tenderer's total remuneration must include all expected expenses associated with the task, such as transportation costs etc.

The tenderer's total remuneration must not exceed DKK 800.000 ex. VAT as the tender will be non-conditional.

#### 2) Description of solution 40 %

Evaluated on the basis of the tenderer's understanding of the task and the description of the solution which is the tenderer's bid on how to best meet the contracting authority's needs.

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### 3) The experience and competency of the team 30 %

The evaluation will reflect the team's competence level and the extent to which the tenderer substantiates that the team's economic, regulatory and technical competencies is relevant, so that more relevant competencies is assessed higher than less relevant competencies. Relevant economic and regulatory competencies are given more weight than technical competencies.

In addition, the evaluation will reflect the extent to which the tenderer substantiates that the team has experience relevant to the task and knowledge of the sector so that more relevant experience is assessed higher than less relevant experience.

### 4) Timetable and activity plan 20 %

In assessing this criterion, emphasis is placed on the individual activities being carried through so that it is realistic that they can be carried through without delays in relation to the timetable.

The percentage rates indicate the weighting of each sub-criterion in the tender evaluation.

## 2. EVALUATION METHOD

In order to assess which tender has the best price-quality ratio, the contracting authority uses a scoring model for comparison of the sub-criteria "Price", "Description of solution", "The experience and competencies of the team" and "Timetable and activity plan". The details of the scoring model are described in detail below.

The sub-criterion "Price" will be evaluated on the basis of the price stated in paragraph 1, 1) as well as Appendix 1, which constitutes the technical evaluation price.

The assessment of the qualitative sub-criteria "Description of solution", "The experience and competencies of the team" and "Timetable and activity plan" will be carried out in accordance with the elements which the contracting authority has mentioned above in paragraph 1, 2-4) and indicated in Appendix 1 will be attached positive weight.

The following scale will be used for the evaluation of the sub-criteria:

Extremely satisfactory answer	5 points
Very satisfactory answer	4 points
Satisfactory answer	3 points
Less than satisfactory answer	2 points

Not satisfactory answer	1 point
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In the comparison of the evaluation of the sub-criterion "Price" and the assessment of the sub-criteria "Description of solution", "The experience and competencies of the team" and "Timetable and activity plan", the contracting authority will apply a linear scoring model as stated below.

### **2.1 Evaluation of price**

The tenders received will be awarded points for "Price" according to a linear model where the tender with the lowest price will be awarded 5 points (the maximum number of points) and 1 point (minimum number of points) will be awarded to the lowest price + 5 %.

Points will be awarded with two decimal places. The above is an expression that "Price" is evaluated relatively so that the tenders are assessed against each other.

### **3. IDENTIFICATION OF THE TENDER WITH THE BEST PRICE-QUALITY RATIO:**

The tender which on the basis of the above evaluation method has obtained the highest number of points given the mutual weighting of the criteria, see paragraph 1 above, is considered to be the tender with the best price-quality ratio.