AGREEMENT

The National Museum of Denmark

Frederiksholms Kanal 12

DK-1220 Copenhagen

CVR-NR/VAT No.: DK22139118  
EAN: 5798000792883

Contact person: Marianne Blank,

[marianne.blank@natmus.dk](mailto:marianne.blank@natmus.dk)

(the ¨Customer”)

and

[Indsæt leverandørens navn]

[Indsæt leverandørens adresse]

[Indsæt leverandørens CVR-nr.]

[Indsæt kontaktperson og dennes mailadresse]

(the “Supplier”)

hereby agree that the Supplier will supply the following: see “Advertising of Audioguide” and Annex 1, “Audio Guide specifications”.

The total price of the supply is DKK xxxxxxxx excluding VAT.

Delivery must be made according to the time schedule provided in “Advertising of Audioguide” or agreed upon between the Customer and the Supplier.

Delivery will be made in accordance with the Annex A - “Standard Terms and Conditions”.

The Supplier may request payment in accordance with the following installments of the total price in “Advertising of Audioguide”, when the service has been performed and the deliverable has been approved by the Customer:

* 15 % when 20 test audio guides with equipment are delivered to the National Museum /milestone 1.
* 25 % when all audio guides with equipment are delivered to the National Museum /milestone 2.
* 25 % when all equipment is installed at the National Museum/milestone 3
* 25 % when the final overall test has been approved/milestone 4.
* 10 % one month after the opening of the exhibition, and the audio guides with equipment has lived up to the Customer’s specifications of requirements in Annex 1 .

The Supplier’s invoicing must comply with the at any time applicable Danish rules on electronic invoicing of public authorities.

Invoices must be sent electronically to the Customer (under EAN-number 5798000792883) or from a country outside Denmark per email to [marianne.blank@natmus.dk](mailto:marianne.blank@natmus.dk)

The invoice must state:

* Date of issuance (invoice date);
* Invoice number (number to identify the invoice);
* Company registration number of the Supplier (CVR number/SE number);
* Supplier’s name and address and the Customer’s name and address;
* Name of the person placing the order;
* Contract or order number (if available);
* An informative description of the services supplied – each service must be described on a separate line on the invoice;
* Quantity and unit of the services supplied;
* Price excluding VAT;
* VAT rate and VAT amount;
* Final payment date.

The Customer may reject invoices which are not received electronically or which lack any of the above information, or if invoicing generally does not comply with the Danish Act on Public Payments etc

For the Customer:

Date: [xx/xx-20xx]

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Palle Maurice Jepsen, director of finance and administration

For the Supplier:

Date: [xx/xx-20xx]

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[indsæt underskrivers navn]