

## Requirement Specification and Bid List regarding a A2+ Book Cradle Scanner

### Instruction for Tenderers

Contracting Authority for this Tender is Royal Danish Library. Tenderers bidding for this Tender must fill out this document.

### The Requirements and Bid List document

#### Section 1 contains the Minimum Requirements

For each requirement, the Tenderer must explicitly state whether the requirement is fulfilled by replying "Yes" or "No" in the appropriate cell. If a Tenderer replies "no" to one or more requirement, the bid will be deemed non-conforming and not be taken into consideration. If a Tenderer fails to reply to a requirement, the reply to that requirement will be considered as "no".

#### Section 2 & 3 contains Evaluable Requirements, References and Documentation

The Evaluable Requirements for which the specification by the Tenderer is subject to evaluation according to the criterion "Quality". The Tenderer must state whether the Requirement is met by replying "Yes", "No" or "Partly". For each evaluable requirement, the Tenderer must specify how its solution meets the requirement. The Tenderer's specifications form the basis of the evaluation according to the particular sub-criterion under which the requirement is listed.

#### Section 4 contains requirements regarding the criterion 'Price'

Section 4 covers those elements of the competitive bidding that relate to "Price". Royal Danish Library request:

- a fixed price for one A2 Book Cradle Scanner; and
- a fixed price for a 2 year Onsite Service Level Agreement.

#### Section 5 contains the OPTION

- a fixed price for a PC, which are compatible with the A2-scanner (with minimum OS Windows 10).
- The possibility to purchase 3 similar scanners within a two years period.

#### Section 6 specify whether a Subcontractor is part of the Bid

#### Section 7 is the Signature of the Tenderer

**1. Minimum Requirements for the A2+ Book Cradle Scanner**

No.	Specification of Requirements	Are the Requirement met?	
		Yes	No
1.1.	The A2+-scanner is able to scan in A2+-area (2xA3).	<input type="checkbox"/>	<input type="checkbox"/>
1.2.	The A2+-scanner is equipped with a Book Cradle, which can be adjusted according to the Books spine (up to 10 cm.).	<input type="checkbox"/>	<input type="checkbox"/>
1.3.	The A2+-scanner is able to scan semi-automatic, the glass will be raised and lowered automatically, while the pages are turned manually.	<input type="checkbox"/>	<input type="checkbox"/>
1.4.	The A2+-scanner is able to scan minimum 300 ppi. in 42 bit color/output 24 bit color, 14 bit gray scale/output 8 bit gray scale, 1 bit b/w/output 1 bit b/w.	<input type="checkbox"/>	<input type="checkbox"/>
1.5.	The A2+-scanner delivers digitized files in these formats: TIFF, JPG, JPG2000 and PDF	<input type="checkbox"/>	<input type="checkbox"/>
1.6.	The Supplier/Distributor installs the A2+-scanner at the Contracting Authority's site and carry out an instruction in the use of the scanner.	<input type="checkbox"/>	<input type="checkbox"/>
1.7.	Software is included in the offer.	<input type="checkbox"/>	<input type="checkbox"/>
1.8.	Software shall be able to make output with ICC-profiles in AdobeRGB(1998)	<input type="checkbox"/>	<input type="checkbox"/>
1.9.	Autocrop and Alignment-functions are part of the software.	<input type="checkbox"/>	<input type="checkbox"/>
1.10.	An Onsite Service Level Agreement for 2 years is included in the offer.	<input type="checkbox"/>	<input type="checkbox"/>

## 2. Evaluable Requirements for the A2+-Scanner

No.	Specification of Requirements	Are the Requirement met?			Commentary <i>[Please specify.]</i>
		Yes	No	Partly	
2.1.	The A2+-scanner is able to scan minimum 300 pages per hour in 300ppi (in cycles)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.2.	Please specify which metadata scheme it is possible to access (IPTC, Exif, etc).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.3.	Please specify which of the following calibrations and adjustments that can be made without help from supplier.  Shading/even out the light, Whitebalance, Color balance, Focus calibration, Tone reproduction, Geometric calibration, Create color profiles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.4.	Please specify the scan-speed with glass when scanning in TIFF 300 ppi. (cycle)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.5.	Please specify how many pages that can be cropped individually instant after the scan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.6.	The Tenderer guarantee that the A2+-scanner perform to the standards of ISO-19264-1 (Level B) in 300 ppi. or otherwise specifies in what parameters the scanner cannot reach the Level B.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.7.	Please specify ergonomic considerations when using the scanner, and if it will be delivered with a dedicated table.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.8.	Delivery will happen as soon as possible after contract signing. <i>[Please specify delivery status.]</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## 3. References and documentation

No.	Specification of Requirements	Are the Requirement met?			Commentary <i>[Please specify.]</i>
		Yes	No	Partly	
3.1.	The Tenderer sends References for the offered A2+-scanner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.2.	The Tenderer sends User Manual.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Appendix 1**  
**Requirement Specification and Bid List regarding**  
**a A2+ Book Cradle Scanner**

**4. Bid List**

No.	Specification of Requirements	Price in DKK
4.1.	A fixed price for a A2+-Scanner, including all related expenses, exVAT.	
4.2.	A fixed price for an Onsite Service Level Agreement for 2 years, ex VAT.	

**5. Option**

No.	Specification of Requirements	Price in DKK
5.1	Option of purchasing 3 similar scanner within two years time	
5.2.	PC, which is compatible with the A2+-scanner (with minimum OS Windows 10), ex VAT. (please specify type of PC)	

**6. Subcontractor**

Please specify the Subcontractor, if any, which are part of your solution:

[Name of the Firm]  
[Contact Person]  
[Address]  
[Postal Code and Town]  
[Country]

**7. Signature**

Date:

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[Name of Signatory]  
[Title of Signatory]  
[Signatory's Firm]