**S P E C I F I C A T I O N S**

for

tender

of

1 ea., FT-IR instrument for gas phase analysis

# The total advertising material

The complete tender material consists of:

* Notice on Udbud.dk.
* These tender specifications
* DALO's standard terms and conditions
* Terms and conditions of the purchase Order - Appendix 1
* DALO's requirements specification.
* Tender submission letter (template)

# The task

For the complete description of the task, reference is made to DALO's requirements specification the notice on udbud.dk.

# Technical specifications and standardsnt.the contract to a tenderer who cannot fullfill take place within this period.dske leverandører.el kravspecifika

The tender material may refer to technical specifications in the form of specific products (e.g., by Nato Stock No. or part number) or standards (e.g., ISO). This is to be understood only as a reference to the required quality. All such references are therefore to be understood to include the words "or equivalent". Equivalent products or services that fulfil the same purpose and have a similar quality may therefore also be offered.

# Award criteria

The agreement will be awarded on the basis of the award criterion lowest price.

In the event that two offers should obtain exactly the same evaluation and if the tenders have the lowest price, DALO will decide which offer will be successful by drawing lots with due observance of the principle of equality of opportunity.

*1.*  *Price 100 %*

In the offer, the tenderer shall state the total purchase sum, exclusive of VAT.

The lower the offered total purchase sum, the more attractive it is.

DALO will not accept a delivery time of 125 calendar days or more.

The total contract price offered by the winning tenderer will be published after award.

# reservations

**Reservations** to the tender material are not accepted. If the offer contains such reservations, the offer will be deemed non-compliant and will no longer be considered.

# Written questions

Questions for the tender material must be submitted to: FMI-KTP-SC-TENDER-LU@MIL.DK

Questions and answers will be published in anonymised from at [www.udbud.dk](http://www.udbud.dk) together with the other tender material.

Questions received not later than within the time-limit stated in clause 10 will be answered in any event.

Questions received later cannot expect to be answered.

# Content of the offer

The offer must be in English or Danish.

The offer must include the following:

1. Tender submission letter - preferably using the DALO template.
2. Duly completed DALO requirements specification.

It is important that the tenderer does **not** attach its own standard terms and conditions or other material not requested by DALO.

# deadline for submission of offers and period of validity of offers

Offers must be submitted by e-mail to: FMI-KTP-SC-TENDER-LU@MIL.DK, not later than 16.Dec 2022 at 13:00. Offers received after this date and time will not be considered.

The tenderer must keep open its offer for three (3) months after the time-limit for submission of offers.

# Processing of tenders, complaints procedure etc.

DALO does not consider the tender procedure closed until an agreement has been concluded, and DALO reserves the right to cancel the tender procedure. Irrespective of whether the agreement has been awarded to another tenderer, the tenderer is bound by the offer until the expiry of the period of validity of the offer.

If the agreement is awarded to a group of operators (a consortium), each participant of the consortium must undertake joint and several liability and appoint a joint representative authorized to be DALO's point of contact for the group.

Complaints of the award must be lodged with the Danish Complaints Board for Public Procurement with a copy to DALO not later than 45 (forty-five) calendar days after receipt of the letter of rejection. However, the Danish Complaints Board for Public Procurement can only process matters where the contract put up for tender has a clear cross-border interest, or matters relating to contracts above the thresholds set out in the Danish Public Procurement Act or the Defence and Security Directive.

# currency

If an offer is submitted in another currency than DKK, DALO will, for the purpose of the evaluation, convert the price to DKK on the basis of the rate of exchange on the date of the expiry of the time-limit for submission of offers, see clause 8.

# Time schedule

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| Date, time | Activity |
| 01.Dec. 2022  | Publication of notice on Udbud.dk  |
| 07.Dec. 2022 | Expiry of the time-limit for questions to the tender material |
| 09.Dec. 2022 | Time-limit for publication of answers in anonymised form to questions in the tender material |
| 16.Dec. 2022 at 13:00  | Expiry of time-limit for submission of offers |