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| Requirement Specification for A0-Scanner  3. May 2021  J.nr. 21/00223 |

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| Requirement Specification and Bid List regarding an A0 Large Format Scanner |

**Instruction for Tenderers**

Contracting Authority for this Tender is Royal Danish Library. Tenderers bidding for this Tender must fill out this document.

**The Requirements and Bid List document**

**Section 1 contains the Minimum Requirements**

For each requirement, the Tenderer must explicitly state whether the requirement is fulfilled by replying “Yes” or “No” in the appropriate cell. If a Tenderer replies “no” to one or more requirement, the bid will be deemed non-conforming and not be taken into consideration. If a Tenderer fails to reply to a requirement, the reply to that requirement will be considered as “no”.

**Section 2 & 3 contains Evaluable Requirements, References and Documentation**

The Evaluable Requirements for which the specification by the Tenderer is subject to evaluation according to the criterion “Quality”. The Tenderer must state whether the Requirement is met by replying “Yes”, “No” or “Partly”. For each evaluable requirement, the Tenderer must specify how its solution meet the requirement. The Tenderer’s specifications form the basis of the evaluation according to the particular sub-criterion under which the requirement is listed.

**Section 4 contains requirements regarding the criterion ‘Price’**

Section 4 covers those elements of the competitive bidding that relate to “Price”. Royal Danish Library request:

* a fixed price for one A0 Large Format Scanner; and
* a fixed price for a 2 year Onsite Service Level Agreement.

**Section 5 contains the OPTION**

* a fixed price for a PC, which are compatible with the A0-scanner (with minimum OS Windows 10).

**Section 6 specify whether a Subcontractor is part of the Bid**

**Section 7 is the Signature of the Tenderer**

**1. Minimum Requirements for the A0 Large Format Scanner**

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| **No.** | **Specification of Requirements** | **Are the  Requirement met?** | |
| **Yes** | **No** |
| 1.1. | The A0-scanner can scan bidirectional (in two directions). |  |  |
| 1.2. | The A0-scanner can scan in A0-size. |  |  |
| 1.3. | The A0-scanner can scan in minimum 600 ppi, 16 bit RGB up to A0. |  |  |
| 1.4. | The Supplier/Distributor installs the A0-scanner at the Contracting Authority’s site and carry out an instruction in the use of the scanner. |  |  |
| 1.5. | Software is included in the offer. |  |  |
| 1.6. | Are the given numbers regarding PPI stated optical? |  |  |
| 1.7. | An Onsite Service Level Agreement for 2 years are included in the offer. |  |  |

**2. Evaluable Requirements for the A0 Large Format Scanner**

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| **No.** | **Specification of Requirements** | **Are the Requirement met?** | | | **Commentary** |
| **Yes** | **No** | **Partly** | *[Please specify.]* |
| 2.1. | The A0-scanner is able to scan material in A0 in less than 35 seconds in 600ppi. |  |  |  |  |
| 2.2. | Delivery will happen as soon as possible after contract signing. [Please specify delivery status.] |  |  |  |  |
| 2.3. | The Supplier will deliver a test file of the scanner’s UTT-Target. |  |  |  |  |
| 2.4. | The A0-scanner are able to scan material, which exceeds the scanner-areal (minimum open on two sides). |  |  |  |  |
| 2.5. | The A0-scanner delivers digitized files in these formats: TIFF, JPG, JPG2000 and PDF. |  |  |  |  |

**3. References and documentation**

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| **No.** | **Specification of Requirements** | **Are the Requirement met?** | | | **Commentary** |
| **Yes** | **No** | **Partly** | *[Please specify.]* |
| 3.1. | The Tenderer sends References for the offered A0-scanner. |  |  |  |  |
| 3.2. | The Tenderer sends User Manual. |  |  |  |  |
| 3.3. | The Tenderer prove, that The A0-scanner perform to the standards of ISO-19264-1. |  |  |  |  |

**4. Bid List**

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| **No.** | **Specification of Requirements** | **Price in DKK** |
| 4.1. | A fixed price for an A0 Large Format Scanner, including all related expenses, ex VAT. |  |
| 4.2. | A fixed price for an Onsite Service Level Agreement for 2 years, ex VAT. |  |

**5. Option**

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| **No.** | **Specification of Requirements** | **Price in DKK** |
| 5.1. | A fixed price for a PC, which are compatible with the A0-scanner (with minimum OS Windows 10), ex VAT. |  |

**6. Subcontractor**

Please specify the Subcontractor, if any, which are part of your solution:

[Name of the Firm]

[Contact Person]

[Address]

[Postal Code and Town]

[Country]

**7. Signature**

Date:

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[Name of Signatory]

[Title of Signatory]

[Signatory’s Firm]