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| Requirement Specification for A2-Scanner21. november 2023J.nr. 23/00969 |

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| Requirement Specification and Bid Listregarding an A2+ V-shaped Book Cradle Scanner |

**Instruction for Tenderers**

Contracting Authority for this Tender is Royal Danish Library. Tenderers bidding for this Tender must fill out this document.

**The Requirements and Bid List document**

**Section 1 contains the Minimum Requirements**

For each requirement, the Tenderer must explicitly state whether the requirement is fulfilled by replying “Yes” or “No” in the appropriate cell. If a Tenderer replies “no” to one or more requirement(s), the bid will be deemed non-conforming and not be taken into consideration. If a Tenderer fails to reply to a requirement, the reply to that requirement will be considered as a “no”.

**Section 2 & 3 contains Evaluable Requirements, References and Documentation**

The Evaluable Requirements for which the specification by the Tenderer is subject to evaluation according to the criterion “Quality”. For each evaluable requirement (no. 2.1..–2.7), the Tenderer must specify how its solution meet the requirement. The Tenderer’s specifications form the basis of the evaluation according to the particular sub-criterion under which the requirement is listed.

**Section 4 contains requirements regarding the criterion ‘Price’**

Section 4 covers those elements of the competitive bidding that relate to “Price”. Royal Danish Library request:

* A fixed price for one A2+ V-shaped Book Cradle Scanner; and
* A fixed price for a 2 year Onsite Service Level Agreement.

**Section 5 contains the OPTION**

* A fixed price for a PC-workstation, which are compatible with the A2-scanner (with minimum OS Windows 10).
* The possibility to purchase 2 similar scanners within a two years period.

**Section 6 specify whether a Subcontractor is part of the Bid**

**Section 7 is the Signature of the Tenderer**

**1. Minimum Requirements for the A2+ V-shaped Book Cradle Scanner**

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| **No.** | **Specification of Requirements** | **Are the Requirement met?** |
|  |  | **Yes** | **No** |
| 1.1. | The A2+-scanner is able to scan in A2+-area (2xA3). |[ ] [ ]
| 1.2. | The A2-scanner is equipped with a V-shaped Book Cradle, which can be adjusted according to the Books spine (up to 10 cm.). |[ ] [ ]
| 1.3. | The A2+-scanner is able to scan semi-automatic, the glass will be raised and lowered automatically, while the pages are turned manually. |[ ] [ ]
| 1.4 | The A2+-scanner is able to scan without glass, but with a function to hold the book-pages down. |[ ] [ ]
| 1.5. | The A2+-scanner is able to scan minimum 400 ppi. in 42 bit color/output 24 bit color, 14 bit gray scale/output 8 bit grayscale, 1 bit b/w/output 1 bit b/w. |[ ] [ ]
| 1.6. | The A2+-scanner delivers digitized files in these formats: TIFF, JPG, JPG2000 and PDF |[ ] [ ]
| 1.7. | The Supplier/Distributor installs the A2+-scanner at the Contracting Authority’s site and carry out an instruction in the use of the scanner. |[ ] [ ]
| 1.8. | Software is included in the offer. |[ ] [ ]
| 1.9 | Software shall be able to make output with ICC-profiles in AdobeRGB (1998). |[ ] [ ]
| 1.10. | An Onsite Service Level Agreement for 2 years is included in the offer. |[ ] [ ]

**2. Evaluable Requirements for the A2+ V shaped Book Cradle Scanner**

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| **No.** | **Specification of Requirements** | **Commentary** |
| *[Please specify]* |
| 2.1. | The A2+-scanner is able to scan minimum 250 pages per hour in 400ppi (in cycles) |  |
| 2.2. | The Tenderer guarantee that the A2+-scanner perform to the standards of ISO-19264-1 (Level B) in 400 ppi, or otherwise specifies in what parameters the scanner cannot reach the Level B.  |  |
| 2.3. | Delivery will happen as soon as possible after contract signing. [Please specify delivery status.] |  |
| 2.4. | Please specify the scan-speed with and without glass when scanning in TIFF 400 ppi. (cycle) |  |
| 2.5. | Please specify which metadata scheme it is possible to access (IPTC, Exif, etc). |  |
| 2.6. | Please specify ergonomic considerations when using the scanner, and if it will be delivered with a dedicated table.  |  |
| 2.7. | Please specify which of the following calibrations and adjustments that can be made without help from supplier. Shading/even out the light, Whitebalance, Color balance, Focus calibration, Tone reproduction, |  |

**3. References and documentation**

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| **No.** | **Specification ofRequirements** | **Commentary** |
| *[Please specify]* |
| 3.1. | The Tenderer sends Referen­ces for the offered A2+-scanner. |  |
| 3.2. | The Tenderer sends User Manual. |  |

**4. Bid List**

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| **No.** | **Specification of Requirements** | **Price in DKK** |
| 4.1. | A fixed price for a A2+V-shaped Book Cradle Scanner, including all related expenses, ex VAT. |  |
| 4.2. | A fixed price for an Onsite Service Level Agreementfor 2 years, ex VAT. |  |

**5. Option**

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| **No.** | **Specification of Requirements** | **Price in DKK** |
| 5.1 | Option of purchasing 2 similar scanner within two years. |  |
| 5.2. | PC-workstation, which is compatible with the A2+ V-shaped Book Cradle Scanner (with minimum OS Windows 10), ex VAT. (please specify the type of PC) |  |

**6. Subcontractor**

Please specify the Subcontractor, if any, which are part of your solution:

[Name of the Firm]

[Contact Person]

[Address]

[Postal Code and Town]

[Country]

**7. Signature**

Date:

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[Name of Signatory]

[Title of Signatory]

[Signatory’s Firm]